

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>CIOX Health LLC</u>	Division/Section	<u>SFHN/ZSFG</u>
		Exec. Administrator	<u>Dr. Susan Ehrlich, CEO of ZSFG</u>
Address	<u>925 North Point Parkway, Suite 350</u>	DPH Administrator	<u>Philip Katzenberger, Director HIS</u>
	<u>Alpharetta, GA 30005</u>	Program Administrator	<u>Philip Katzenberger</u> Phone <u>206-6210</u>
Contact	<u>John Barbara</u>	Contract Analyst	<u>Arlene Lee</u> Phone <u>554-2938</u>

Request for approval of a new contract with the CIOX Health LLC, in the amount of \$942,800 (including contingency), to provide as-needed/temporary off-site Medical Record Coding Services until vacancies are filled and to provide coding coverage for staff to participate in biweekly and quarterly education to improve coding practices due to the complexity of ICD-10. The term of the contract will be for the period October 1, 2016 through September 30, 2017 (12 months).

Profit Non-Profit LBE RFQ- Number: _____ Date: _____
 New Renewal Mod GPO

Number of years DPH has been doing business with this organization: 0

CONTRACT INFORMATION:	Prior Transaction	Proposed Transaction	Annualized Difference*
	(new)	10/01/16-9/30/17	
Funding Sources:			
General Fund		\$875,600	\$875,600
TOTAL DPH REVENUES		\$875,600	\$875,600
Contingency Amount		\$67,200	\$67,200
CONTRACT TOTAL*		\$942,800	\$942,800
ANNUAL AMOUNT OF CONTRACT		\$875,600	\$875,600
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

PROPOSED:	No. Of Clients		Number Of Units	Unit Cost
	N/A	Duplicated		
Mode(s) of Service & Unit of Service Definition	N/A	Unduplicated		
Offsite coding services – For ICD-10				
Inpatient - with the following length of stay:				
Flat hourly rate for low category inpatient coding				\$80
Flat hourly rate for mid category inpatient coding			9,600 hr	\$85
Flat hourly rate for high category inpatient coding				\$90
Remote set up fee			8 coders	\$250 per coder
Abstraction				
1-20 fields abstracted				\$3.50
21-40 fields abstracted			9,600 hr	\$5.50
41+ abstracted				\$8.00

*The requested contract amount is calculated using the highest rate of \$98 per hour (high category inpatient coding plus abstraction = \$98). The actual cost of the services will be a mix of low, mid & high category which will be based on the severity/complexity, length of stay of case and actual amount of service used.

Explanation of Service:

This is a new contract.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Other Significant Issues:

Due to the complexity of ICD-10, the San Francisco Department of Public Health is requesting approval for as-needed/temporary off-site Medical Record Coding Services, the services shall include coding of medical records using ICD-10-CM diagnosis, CPT procedure codes and ICD-10-PCS procedure codes, if applicable, based on supporting medical record documentation. Abstraction of OSHPD required data elements for each case coded is also required. ZSFG will provide Contractor with detailed facility specific coding policies and procedures as well as access to the electronic medical record for coding and to the abstract system for bill drop capabilities.

CIOX Health LLC is based in Alpharetta, GA. CIOX Health facilitates and manages the movement of health information with the industry's broadest provider network and capabilities in release of information, record retrieval, and health information management. CIOX Health has a proven track record that goes back 40 years when the firm helped establish the industry of release information.

CIOX Health LLC was selected under the authority of Section 21A.2 of the Administrative Code through the Departments membership in the Group Purchasing Organization, Vizient, which was formerly known as: University HealthSystems Consortium and the University HealthSystems Consortium Services Corporation Purchasing Program (Novation).

Listing of Board of Directors and Executive Director:

Board of Directors:

Matthew Bennett
Brian Grazzini
Lori Reel

Matthew Bennett is the Executive Director.

No one owns more than 10% of the firm. There are three board members, and there are no vacancies on the Board. There is no limit for each director's term in the charter document. The members remain on the board until resignation, death, removal, or a successor is elected.

Recommendations:

The Department recommends approval of this contract.